



Sales Tax Administration
 200 Oak Street, Suite 4000
 P.O. Box 1190
 Fort Collins, CO 80522-1190
 (970) 498-5930
 Fax (970) 498-5942

SUBCONTRACTOR AFFIDAVIT

General Contractor Building Permit Number _____
 General Contractor's Name _____
 Project Name _____
 Project Address _____
 Project City, State, Zip Code _____
 Due Date _____

Larimer County is performing a use tax audit of the above construction project. The purpose of the audit is to reconcile the use tax deposit paid by the General Contractor to Larimer County. The General Contractor has indicated that they had a contract with you for materials, equipment and/or labor.

In order to help us determine the actual amount of use tax due on this project by the General Contractor, please complete, sign and return the follow affidavit to our office by the due date indicated. If you have a any questions related to this matter, please call Tracy Hines at (970) 498-5935. Please note that this information is subject to audit by Larimer County.

Subcontractor Name _____
 Subcontractor Address _____

Description of Service or Material Provided _____

Contract amount plus all change orders _____

Amount designated as materials _____

Sales tax paid on materials :	Rate	_____ %	
	State	\$ _____	Provide copies of invoices or remittance forms to support sales tax amounts paid
	County	\$ _____	
	City	\$ _____	

Amount designated as fabrication labor _____

Amount designated for all other labor _____

Equipment and rental cost _____

Sales tax paid on equipment and rental _____

If any part of your contract was subcontracted to others, please provide that subcontractor's name, address, and contract amount.

 Subcontractor's Signature

 Date