

# LARIMER COUNTY WEED CONTROL DISTRICT ADVISORY COMMITTEE BYLAWS

## **ARTICLE I**     *Name and Location*

The name of this organization shall be the Larimer County Weed Control District Advisory Committee, and its principal place of business shall be Larimer County, Colorado.

## **ARTICLE II**    *Purpose*

The purpose of this Committee is to serve as a sounding board for overall weed control policy and issues for the Board of County Commissioners.

The Weed Control District Advisory Committee is advisory only. District weed control policy is made by the Board of County Commissioners and staff.

## **ARTICLE III**   *Membership*

- A. The Weed Control Advisory Committee is comprised of not more than seven members serving three-year terms in compliance with Larimer County Administrative Policy and Procedure 100.1. The members are appointed by the Board of County Commissioners. The committee members shall be resident landowners or resident lessees and, insofar as practical, shall have a practical knowledge of, weed control and shall geographically represent the district.
- B. Vacancies shall be filled by appointment by the Board of County Commissioners for the unexpired portion of the term of the position to be filled.

## **ARTICLE IV**    *Meetings and Vote*

- A. Biannual meetings. Meetings will be one in the spring before the weed control season starts, and a fall meeting to be held after the season ends. The place and time of these meetings will be the responsibility of the Weed Control Supervisor. Public notification shall be given for such meetings, in compliance with the Colorado Open Meetings Law 24-6-402, as amended and incorporated herein by reference.
- B. Special meetings. special meetings may be called at any time by the chair or by a majority vote of the membership.
- C. Quorum. The Weed Supervisor will schedule the biannual meetings to assure that a quorum will be present. A quorum shall consist or 2/3 of the committee members. The act of the majority of members present at a meeting shall be the act of the Committee.
- D. Voting. Each member is entitled to one vote, with voting governed by parliamentary procedure according to Roberts Rules of Order.
- E. Officers. The Weed control District Advisory Committee shall elect from among their members a Chair and Vice-Chair at the spring meeting of each year. Officers shall serve for one year or until their successors are elected. The Vice-chair shall carry on the duties in the chair's absence. Notification of who is elected chair will be sent to the Board of County Commissioners

- F. Compensation. No committee member shall receive any salary or payment for his or her services. The Larimer County Weed Control District provides financial, technical and clerical support.
- G. Notification. Notification to the public shall be posted on the bulletin board outside the County Clerks' office at least 24 hours prior to meeting date. This notice will include place, date and time of meeting. This policy is in compliance with the Colorado Open Meetings Law, 24-6-402 as amended and incorporated herein by reference.

**ARTICLE VI    *Duties of Weed Control District Advisory Committee members***

- A. Chair. The Chair shall preside over all meetings of the Weed Control District Advisory Committee and shall be the official spokesperson for the Committee.
- B. Vice Chair. The Vice Chair shall carry out the Chair's duties in the Chair's absence.

**ARTICLE VII    *Bylaws***

The Weed Control District Advisory Committee shall have the power to amend such bylaws as may seem expedient, subject to approval of the Board of County Commissioners. The Committee shall not have the power; however, to pass any bylaws which would alter the status of the Weed Control District Advisory Committee.

**ARTICLE VIII    *Amendments***

Amendments to these bylaws may be recommended at any regular or special meeting by a 2/3 vote in person provided that no amendment is adopted unless a copy of such proposed amendments has been included in or enclosed with notice of such a meeting.

**ARTICLE IX    *Code of Ethics***

The Weed Control District Advisory Committee shall abide by the code of ethics as listed in the Larimer County Administrative Policy and Procedure 100.1, as amended and incorporated herein by reference.

Approved this 25<sup>th</sup> day of March, 2003

Board of Larimer County Commissioners

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Thomas G. Bender, Chair

(SEAL)

ATTEST:

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Deputy County Clerk